



Three Ways School

Travel Plan

March 2007

DFES No 800/7036

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*For Information on Bus/Rail services and Cycle Paths
please ask at the school reception*



Why do we need a school travel plan?

Like many schools, Three Ways has a pattern of school travel which impacts on the safety and health of our pupils, the environment and the relationships with neighbours. In the past, measures taken to deal with issues directly connected to travel and logistics have been done in a reactive fashion. This has the disadvantage of the solutions being short term and not a part of a cohesive strategy. Moreover, as we are moving from a three-site school to one main campus, now is the ideal time to establish a Travel Plan and help ingrain healthy and positive travel behaviour from the outset.

Our motivation for developing this school travel plan is to therefore identify longer term and sustainable solutions to our particular travel issues.

We have looked at the school travel situation from a variety of perspectives. We are therefore confident that we have identified a range of solutions that meet the specific needs and concerns of our very diverse school community through consultation and with the support of the Governors premises committee.

Our next step would be to implement these plans. We have developed a school travel plan that identified actions, which can involve the pupils, their carer, staff, local neighbours and the local authority. By investing time early on in finding out what people think we believe that all the solutions proposed in this plan are achievable and appropriate.

This travel Plan is incorporated in the School Development Plan for action and monitoring.

Head Teacher
Julie Dyer

Chair of Governors
Charles Gerrish

School Council

Date:

School Profile

Description of the School

- Three Ways School is a Special School for children and young people with a very broad range of abilities, aged 3-19 years old, located at Frome Road Bath – opening September 2007 All our pupils have statements of Special Educational Need & are referred for places by the Local Education Authority. They are unable to attend their local mainstream schools. Three Ways can take up to 150 pupils who make up 17 classes and 24 teaching staff and 28 Teaching Assistants (in a mixture of part-time roles) as well as additional support staff & administrative staff involved with site management.

The school day has an official opening time of 9am – 3.15pm.

- Out of those currently attending the school approximately 37 of them are entitled to free school meals though this figure is subject to change depending on circumstances.

- A key factor as regard travel issues with relation to Three Ways School is the fact that pupils do not necessarily come from a localised catchment area. There are pupils present at the school who fall under the auspices of not just B& NES, but Wiltshire LEA.

The distance involved in travelling to school is important in considering the potential for mode shift through travel initiatives such as School Travel Plans.

- The Bath Opportunity Play Group (BOP) will be part of Three Ways School. They have 27 pupils from 0 – 4 years & 12 staff.

Plan of School and Surrounding Road Network

- Three Ways Special School is positioned at the top of Frome Road, Bath. (The site previously belonged to Social Services)The school is off the very busy A367 Wellsway Road running in to Bath. Frome Road is on the A3062 with St. Martins Garden School, The Link Centre, and St. Martins Hospital all sharing this piece of road. There is a garage & a Tesco Metro on the corner of the A3062 leading to Bradford Road & Midford Road B3110. There will be congestion at the start & finish of the school day. (See map Pg .6)
- The school has a staff car park at the entrance of the school that has a capacity for 85 vehicles, as well as a loading and unloading bay.
- There has been Health & Safety involvement in the planned layout for the new building. Advice has been given regarding safer pedestrian access & signage to ensure safety & minimise risks. There are only 2 pedestrian entrances. For safer pedestrian access there are dedicated footpaths, dropped kerbs where necessary, zebra crossing across the main entrance to the building. It also has a 10mph speed limit.
- The measures in place at the moment are as follows:
 - External Light provided for staff car parking area at the front of the school (visitors entrance)
 - Lighting in the car park
 - Double Yellow line road markings & raised humps to slow vehicles
 - Good signage showing directions, speed restrictions, & information
- Vehicles will access the school site and avoid any dangerous dropping off/collecting of pupils on the main road. There will be clearly marked drop off areas.
- A zebra pedestrian crossing has been painted on the tarmac across a central part leading to the main entrance.
- Current storage for 6 cycles and 4 motor bike parking spaces are located outside the main entrance.

Map of the Area



Three Ways School
108 Frome Road
Odd Down
Bath
BA1 3NJ

Location in Relation to Travel Facilities

- There is a bus route that is on the main road & it is hoped that some of our pupils may travel by bus after adequate training. Cycling to school is only permitted with permission granted by parents and the school. Secondary pupils on one of the sites presently have cycle training. It is hoped to extend this training to include more pupils. As part of the schools' PSHE & life skills programme pupils are given pedestrian safety training that is practised when they are engaged in out of school activities. Pupils are also given training to use public transport as part of their life skills courses. It is hoped to extend the course to more pupils in the future.

Current Car Parking Provision

- The school has a staff car park at the entrance of the school that has a capacity for 85 vehicles, as well as a loading and unloading bay. There are designated areas for transport buses and taxi's to pick up & drop off pupils coming to and from the school. There are specific designated disabled parking spaces.

Specific Travel Issues

- As a special school Three Ways experiences some particular issues that have to be taken into consideration with regard to all travel. The majority of the pupils attending the school have a need for provided transport and in many instances they are required to have an escort to assist with their journey and provide a safe journey. This imposes a limitation on the flexibility of altering transport times and conditions and on the nature of the transport provided. For example, there are a significant number of pupils that have wheelchairs or who would not be capable physically of walking or taking transport. The majority of the pupil intake would be considered at risk if they were not assisted with travel under controlled conditions.
- The nature of a special school is such that pupils tend not to come from one local catchment area. Other LEA's are represented at the school rather than just Bath & North East Somerset which has direct jurisdiction over Three Ways. Wiltshire have pupils travelling in on a daily basis. This means that there maybe little potential for mode change away from motorised transport, although there is the possibility for improvement in other areas.

- Many of the pupils have a journey time of over an hour to get to the school for this reason and the logistics of travel arrangements from each LEA area can be complex.
- Because of the nature of Three Ways intake and the reliance on County supplied transport, extra- curricular activity is limited. For example, it is not possible at this point in time for there to be formally organised after school clubs, though it is an aim of the school to try and reach the point where this could be the case. Provision for a rich learning experience is made within school time and extensive use made of the school minibuses.
- The 3 minibuses are used on average every day during school time. They are usually driven at full or nearly full capacity, as most trips require significant amounts of support staff as well as the pupils. The 2 minibuses with a tail lift have a total capacity of 14 people, and the non tail-lift a capacity of 12 people. They are driven by qualified members of staff and used for school visits within school time. All staff who drive the minibuses have been tested and certificated by B&NES and have their licence upto date. The school ensures that these renewals are monitored.
- Special emphasis has to be given to the safety aspects of the travel plan. For the same reasons that there is a degree of inflexibility in our capacity to change some of our travel mode selection there is a proportional need to enhance the safety aspects. Many pupils attending the school are vulnerable outside of a controlled environment.
- One area where initiatives could make a significant and positive impact is related to visitors to the school. Because of the complex needs of the pupils, a large number of specialists, consultants and B&NES personnel regularly attend the school. This contributes significantly to the volume of motor traffic. In a week there is an average of 50 visitors, many of whom are regular visitors such as Occupational therapists, Speech & Language therapists, Personal Advisors etc.
- A neighbouring school, The Link Centre for 45 pupils will use the same entrance to deliver and pick up children although drop off points will be different.
- The Education department are looking at the feasibility of some Three Ways pupils & Link Centre pupils travelling in the same transport to improve efficiency.

- The school Hydrotherapy pool is used frequently by the school and some external organisations such as the Hallwick group & adults with learning difficulties. Use is also made of the hydrotherapy facilities by a variety of organisations. There is therefore a steady stream of additional usage of the school both within school hours and outside of it. Of visits that occur within school hours, any usage of the pool facilities requires the group to come to reception and pick up keys and sign in. On occasions where the school has to be opened, the site manager makes arrangements for the section of the school to be opened. All visitors to the school are directed to use the front entrance.
- The hydrotherapy pool facilities are currently in use throughout the day. In general, the main entrance to the school will be used and the front car park and road for parking.
- The school site is sometimes used for social and fund raising events. This is co-ordinated by the person in charge of that event and with the site manager.

Overview of Pupil Survey

The pupil surveys were completed by 92 pupils during tutorial/circle time activities during December 2006 (see next page). All pupils have special educational needs so were assisted in the completion of the survey by the staff who ensured they understood the questions.

Although the majority of the 138 pupils are transported to school, when asked in the survey how they would like to travel if they could choose 5 boys and 2 girls would walk.

17 boys and 1 girl would like to cycle

1 girl said she would like to use the bus

When asked if anything would encourage them to walk to school pupils clearly thought about the difficulties. For the majority of pupils walking to school will not be an option due to their learning difficulties and vulnerability. The school will continue to teach safer pedestrian training as part of the life skills courses for all pupils at the school for their future development when they leave school.

When pupils were asked if anything would encourage them to cycle to school the following was recorded:

13 boys & 4 girls would like lockers to leave their bags & clothes in.

12 boys & 4 girls wanted a safe place to lock their bicycle.

The school already provides some cycle training on one of the sites. From the results of the survey clearly more pupils would like training and this will be addressed in the future. When we are on our new school site pupil lockers and a safe place for bicycles will be explored.

Existing Travel Patterns – Results of Survey

Details of pupil transport arrangements are kept in the school office and regular dialogue occurs between the school and the various transport organisations, to ensure swift and appropriate action in the event of changes.

- Current Results of travel modes:

The following table is the results of the information held by the school office regarding individual travel arrangements for the whole school (all 3 sites and B.O.P). 92 out of a possible 139 responded to a survey carried out in December 2006 (see appendix 3) for example of survey used) – those who did not respond were generally unable to indicate their preferences. The results are shown in percentage of total response.

School	Three Ways School
Date of Survey	December 2006

How pupils **USUALLY** travel to school

Out of 139 pupils 92 pupils responded

Mode of Travel	Pupils	
No reply	47	
Walk	2	2.2%
Cycle	1	1.1%
Car with Parent/carer	5	5.4%
Taxi	41	44.6%
Mini Bus	42	45.6%
Public Bus	-	-
Other	1	1.1%

How pupils **WOULD** like to travel to school

Out of 139 pupils 92 pupils responded

Mode of Travel	Pupils	
No reply	47	
Walk	9	10.0%
Cycle	18	19.7%
Car with Parent/carer	4	4.3%
Taxi	29	32.0%
Mini Bus	28	30.7%
Public Bus	1	1.1%
Car (Park & walk 300mtrs or more	1	1.1%
Other	1	1.1%

Mode of transportation for arrival and departure	Coach/minibus	Taxi	Parents (usually by car)	Rides bicycle
Percentage pupil	69%	24%	6%	1%
Pupil numbers	96	33	9	1
Vehicle allocated	17	10	8	1

Results table - showing distance travelled to and from school

Proximity to school	No response	<1 km	<2km	<3 km	<5 km	>5 km
	47 pupils	3.29%	15.38%	9.89%	24.17%	47.25%
Pupil Numbers		3	14	9	22	43

Results table - showing car and bicycle ownership

	No response re-cars & Bicycles	Parents own car	Parents don't own a car	Pupils own Bicycle	Pupils not owning bicycle
Pupils response	33.8%	89.01%	10.98%	56.04%	43.95%
Pupil Numbers		81	10	51	40

Staff questionnaires

How staff **USUALLY** travel to school

Out of 79 staff 51 responded (65%)

Mode of Travel	Staff	
No reply	28	
Walk	10	19.6%
Cycle	-	-
Car (Drive)	38	74.5%
Car Share as driver or passenger	5	9.8%
Train	-	-
Motor bike	-	-
Public Bus	1	2.0%
Other	-	-

How staff **WOULD** like to travel to school when relocated on new site

Out of 79 staff 51 responded

Mode of Travel	Staff	
No reply	28	
Walk	12	23.5%
Cycle	8	15.7%
Car Share as driver or passenger	21	41.2%
Train	-	-
Motor bike	1	2.0%
Public Bus	15	29.4%
Other	10	19.6%

In view of the fact that three school sites will be moving to a new location in September 2007 it was considered an opportune time for staff to consider how they could travel to the new site and if changes could be made.

Analysis of staff questionnaires:

- 2 more staff are considering walking to work.
- 14 more staff are looking at using the bus.
- 16 more staff would be interested in car sharing.

In order to encourage and support staff the following information has been provided and staff will be reminded at the end of Term 6 and at the start of the new academic year in September 2007:

- Timetable of Bus/Rail services to the new school site. Ask at reception or telephone Bath Circular Bus Service on 0870 6082608
Train information – 08457 484950
- Location of cycle routes in the Bath area

Policies and Objectives

Mission statement

Three Ways School is working in partnership with the local community and Bath & NES to ensure our pupils can travel to and from Three Ways School more safely.

We will strive to raise awareness of travel issues by ensuring pupils, parents and visitors are aware of the need for road safety around the school.

The school Travel Plan will aim to reduce congestion around the school and decrease the number of cars, where appropriate, travelling to and from the school day to day. Due to the very limited choices for getting pupils to and from school we are placing more of an emphasis on staff & visitors. The staff survey showed that more staff are interested in travelling by alternatives to the car to the new site and the move to the new site provides an excellent opportunity to change previous habitual behaviours especially as there is significant interest among staff surveyed in positively choosing not to travel by car. This will enable our school to be a cleaner, healthier and safer environment for the whole community.

School Travel/Road Safety Policy

Our current practice is as follows (and we plan to ensure that this system works well at the new site):

- **Travelling to/from school by car, bus, minibus**
Current procedures have clearly indicated drop off points and no parking areas.
Minibuses arriving are met and pupils shown to the playground, transition area or classes in an orderly, controlled manner depending on time of arrival. It is established that the pupils should not loiter outside of school premises for any reason and if they are late arriving they should go to the school office to sign in before going to class. It is also school policy that the school telephones parents/carers of students who are absent by 10am. Departure from school is well supervised and controlled. Staff ensure the correct pupils get on the correct transport when it is available. This minimises the amount of time that they are waiting in a potentially uncontrolled environment.
Other precautions taken are that on duty staff are present at the exits and gates to ensure that those pupils being picked up do not exit the school without a parent or escort. Every effort is made to make these times as smooth and safe as possible.

- **Vehicles Safety on School Premises**
 Visitors & staff parking clearly signed in the front of the school. Once inside the school premises pupils do not have access to the front of school where vehicles are situated unless escorted by staff. This ensures that the pupils' contact with vehicles is minimised to pick up and drop off times.
- **Cycling/walking to school**
 This happens on a very infrequent basis. Parents liaise with a member of the Senior Management Team or tutor to inform them that this is being planned. As such they are always aware of any planned walking or cycling journeys. Pupils are taught as part of the curriculum, cycling skills where appropriate. They include the practical fundamentals of safety, bike handling and general proficiency though it is not an official national award. Also as part of KS4 curriculum, pupils have the opportunity to learn Mountain Biking, again where appropriate. The school has a storage shed for 10 school bicycles, and any pupils or staff who ride into school store their bikes there. On the new site there will be storage for 6 bikes.
- **Road Safety Education and Training**
 Part of the Scheme of Work for PSHE for the school has a significant section on Road Safety, and awareness of the issues surrounding travel. This includes practical lessons and demonstrations of how pupils should cross roads, using public transport, owing a bicycle and cycle safety. Details of this can be found in the PSHE Scheme of Work.
- **Travelling on School Trips**
 Prior to any school trip or off-site activity a member of staff must fill out an off-site activities form and a risk assessment detailing potential dangers and the methods that would be used to deal with them. Permission slips are required to be completed by parent/carers for all trips. Essential Information forms are routinely distributed to the parents/carers of the pupils to provide contact information in the event of any emergencies. The staff should always have a mobile phone on them for any trip. Insurance cover is arranged for visits involving medium or high risk activities. The teacher in charge of any off-site activity should sign all attending pupils out from the office and sign them back in again when they return, an effort is made to have all trips within school time.

The School Travel Plan Objectives

- To ensure safety in the new school campus and improve the environment around Three Ways School.
- To improve the awareness of travel issues, and impact of motor traffic on the global and local environment for parents, children and the school community.
- To reduce accidents and danger on the journey to school.
- To see a reduction in the amount of motor traffic travelling to and from school by encouraging efficient organisation of meetings or solutions that minimise the amount of trips visitors make to the school by car.
- For pupils travelling from the same areas to use the same minibus if they are attending Three Ways, Margaret Coates Centre (St. Martin's Primary) & the Link Centre as long as pupil needs can be met by this arrangement.
- To look at alternative solutions to improving traffic conditions within the local community, and in turn improve the local environment, by reducing local air pollution and global carbon dioxide emissions.
- To promote the effects of healthy living linked to decreased car use.
- To increase the number of people using alternative transport to the car, for the school journey, principally staff and visitors.
- To improve safety in relation to cycling, walking and public transport.
- To promote travel facilities to encourage pupils, staff and visitors to use alternative forms of transport other than car.
- To build links with the whole community.

Targets and Implementation Strategy

It is important to note that our particular circumstances as a special school mean that our targets for pupils are largely awareness raising and aspirational – as in the case of achieving reduction in motor vehicle traffic.

Targets for pupils & staff

Short-term – by March 2008

- To achieve 10% of journeys to school by staff on at least two days per week by bicycle or walking
- To achieve 10% of journeys to school by staff by bus
- To achieve 10% of journeys to school by car sharing
- To reduce staff car users just for school journeys by 20%

Medium-term – by March 2009

- To maintain at least 10% of journeys to school by staff on at least two days per week by bicycle or walking
- To achieve 15% of journeys to school by staff by bus
- To achieve 15% of journeys to school by car sharing
- To reduce staff car users just for school journeys by 25%

Long-term – March 2010

- To achieve 15% of journeys to school by staff on at least two days per week by bicycle or walking
- To achieve 20% of journeys to school by staff by bus
- To achieve 20% of journeys to school by car sharing
- To reduce staff car users just for school journeys by 35%
- 50% of Students at KS4 will complete the Road safety aspect of ASDAN Youth Award/Towards Independence
- 90% of Y11 will complete a safe cycling course but not a formal course.
- 60% of pupils are aware of the environmental issues relating to cars and transport. Delivered as part of the curriculum
- 100% of staff are aware of environmental issues. Information shared at a staff meeting
- Weekly fitness club to start – Term 3, 2008
- To raise awareness with students/regarding national events connected with travel plan related issues where appropriate
- To make pupils, parents and staff aware of the current travel modes, and its effects on the environment through survey results and inclusion of the Travel Plan summary sheet (see Appendix)
- To reduce the amount of car users just for school journeys
20% by March 2008
25% by March 2009
35% long term
- To promote initiatives to encourage pupil/parents and staff to use alternative travel to the car i.e. walking/cycling/public transport whenever practicable
- To reduce car use among visitors to the school through distributing a letter to contractors and regular visitors (See Appendix)
- Pupils attending three Ways, the Link Centre & the Margaret Coates Centre to share transport if appropriate for individual pupil needs

Possible Additional Initiatives to Include in the School Travel Plan

Three Ways is a new school on a new re-organised campus. The school is due to open in September 2007. The vehicle use of the site will be very closely monitored in the first term and any additional objectives added to the Travel Plan if they are felt appropriate to further improve safety & transport on the site e.g. If there is over-demand for parking spaces.

As a result of the pupil survey the possibility of lockers and a safe place for bicycles will be explored.

Funds received through the school plan grant process may be spent on increasing the number of cycle parking stands through purchase of a weather protected and secure cycling parking area for staff, visitors and occasional pupil cyclists.

Timetable

October 2006	Initial consultation with Adrian Davis.
November 2006	First Draft Travel Plan prepared & Travel surveys issued & results compiled.
February 2007	Second consultation with Adrian Davis – Review of first draft. Finance & Premises Governors Committee advised. School Council discussing some issues relevant to the Travel Plan.
March 2007	Draft completed Copies sent to relevant bodies for consultation Final Travel Plan submitted to Bath & NES for approval
September 2007	Travel Plan Summary to be included in the new school prospectus.
March 2008	Review of Travel Plan – to address any issues on the new site and produce an action plan for 2008/09

Consultation

During March 2007 Three Ways School has actively consulted with the school community, local authority, St. Martins Hospital, the Police, and other agencies in introducing a School Travel Plan.

The Buildings and Premises committee of the Governing Body will constitute the steering group for the Travel Plan with the Headteacher & Personal Assistant acting as liaison with the LEA, the school community, a school travel plan consultant and officers from the local highway authority in its development.

Monitoring and Evaluation

- Convening regular (i.e. once a term) Steering Group meetings to monitor the progression of the School Travel Plan
- The Headteacher has been nominated to act as first point of contact for the Travel Plan
- Providing parents and pupils with regular termly updates on the school travel plan via the news letters and other relevant information at least three times a year.
- Collecting photographic evidence on an annual basis to support changes (6th Term). May – July.
- Surveys of children’s travel arrangements to be undertaken every 6 months commence May & December each year. This will include asking pupils how they would like to travel to school.
- Issues will be discussed through School Council (Pupil’s forum) – termly.
- Consider and update within the school development plan each April enhancing the school curriculum with content relevant to this initiative as part of the School Development Plan review.
- Pay particular attention to the needs of staff through surveys and consultation each year to keep them informed and help them to develop a habit of using alternatives to the car through provision of up-to-date public transport information and clear support for those who cycle – through provision of secure cycle parking.

The review will also consider pupil travel needs in the light of new developments in education and transport provision and revise the travel plan as necessary.

Calendar

The school will highlight important events in the school year designed to promote walking and cycling such as:

“Walk to school Day/Week
Cycle Training Schemes
Pedestrian Training Schemes
Road Safety Competitions
National Bike Week
Theatre Groups
Visits from Outside speakers

Three Ways School Travel Plan Summary

Three Ways School has put a Travel Plan in place with the purpose of identifying longer term and sustainable solutions to our particular travel issues.

We have consulted with the whole school community and have designed initiatives and objectives that will have the most impact.

The aim of a travel plan is to put in place strategies that will provide the optimum environmentally positive means of travel to and from the school. The focus will be on staff and visitors travel. The Travel Plan is also designed to raise awareness of associated issues for the entire school community, through information, the curriculum and consultation.

All this will help make the environment around the school a healthier and safer place for the whole community.

- We will encourage patterns of travel that maximise use of public transport, walking or cycling.
- Visitors to the school will be encouraged to minimise journeys made, share transportation and co-ordinate meetings so that travel requirements by car are minimised.
- Contractors visiting the school will be distributed information informing them of Health and Safety, procedures, school policies and relevant Travel Plan information.
- The school has taken steps to enhance the curriculum through the delivery of PSHE to extend the children's experience with road safety, environmental. Issues and practical experience of public transport is integral to support the pupils.
- P.E, curriculum incorporates practical experience of cycling and procedures are in place to enable children to use this as a means of travelling to school if it is suitable.
- The school will support events and initiatives that relate to raising the awareness of issues relevant to the Travel Plan.

- The continuing development of the travel plan will be monitored by the Building & Premises committee and the designated Travel Plan co-ordinator, who will respond to any changes in the future and take on board comments from the school community and the School Development plan. Issues will be discussed through School Council (Pupil's forum), the School Change Meetings (Staff forum) and ultimately through the Governors' Buildings and Premises who will also take into account any feedback from the surrounding community.

Summary of Pupil Participation

The pupils have:

- Completed questionnaires
- Discussed the issues relating to the Travel Plan during circle time/discussion groups
- Discussed the issues in assemblies, school council and during curriculum related activities
- Taken part in out of school activities in the environment that include walking and cycling
- Put together an application for funding to purchase more school bicycles. *The bid was successful (See appendix 5)*

Appendix 1

Three Ways School Directions

From Wiltshire

Start address:	London Road East Batheaston, Bath and North East Somerset, Bath Avon, BA1
End address:	Bath, BA2 5RF
Distance:	6.4 mi (about 17 mins)

[Get reverse directions](#)

Directions		
1.	Head east from London Road East – go 0.4 mi	0.4 mi 1 min
2.	At Bathford Roundabout , take the 3rd exit onto Batheaston Swainswick Bypass - go 1.1 mi	1.1 mi 2 mins
3.	Take the London Road Roundabout ramp - go 0.3 mi	0.3 mi
4.	At London Road Roundabout , take the 1st exit onto London Road West - go 0.3 mi	0.3 mi
5.	Continue on London Road - go 0.7 mi	0.7 mi 1 min
← 6.	Turn left at Cleveland Place East - go 233 ft	233 ft
← 7.	Bear left at Bathwick Street - go 0.3 mi	0.3 mi
→ 8.	Turn right at Beckford Road - go 287 ft	287 ft
← 9.	Bear left at Sydney Place - go 375 ft	375 ft
→ 10.	Turn right at Darlington Street - go 0.1 mi	0.1 mi
11.	At A36 , take the 2nd exit onto Pulteney Road - go 0.5 mi	0.5 mi 1 min
→ 12.	Bear right at Claverton Street - go 0.3 mi	0.3 mi
← 13.	Turn left at Wells Road - go 0.6 mi	0.6 mi 2 mins
→ 14.	Bear right at Wellsway - go 1.1 mi	1.1 mi 3 mins
← 15.	Turn left at Midford Road - go 0.4 mi	0.4 mi 1 min
→ 16.	Turn right at Old Frome Road - go 0.2 mi	0.2 mi
17.	Arrive at Bath, BA2 5RF	

From Bristol (Keynsham)

**Bear Right at the Globe roundabout take 2nd exit on left
Follow Pennyquick road straight through to Whiteway continue
To roundabout at the Junction of the Wellsway continue straight
across onto A3062 Frome Road**

Appendix 2

Welcome to Three Ways School

Information for Visitors and Contractors working on site

The school telephone number is: 01225 824223

As a visitor - we request that you fully comply with the following guidelines and health and safety regulations:

- On arrival, please report to the school office where you will be a visitors badge and sign in/out in the visitor's book.
- The school operates a policy which does not allow smoking anywhere on the premises or school grounds.
- Staff toilets must be used by adults – **children's toilet facilities must not be used.**
- First aid facilities are available in the school office.
- In the event of a fire or emergency evacuation, please follow the emergency evacuation procedures which are displayed in prominent positions around the school. A prolonged ringing of the fire bell signifies an emergency evacuation of the premises.
- Contractors must inform the Headteacher or other school managers prior to work commencing if any machinery or potentially dangerous materials are to be used on the site.
- The use of radios is not permitted on the school site while pupils and staff are working.
- We expect that appropriate behaviour/language should be maintained at all times.
- Three Ways School has a travel Plan in place. Please try and minimise your journeys, use as environmentally aware methods of transport as possible. Please do not park your vehicle on the school premises where students are present and pay particular attention to closing gates and other health and safety procedures that may impact on the students.
- **You have a personal responsibility to comply with the Local Education Authority and school safety policies in order to ensure your personal safety and that of all the children and adults working in our school.**

Thank you for your kind co-operation – we hope you enjoy your visit to Three Ways School

**Julie Dyer
Headteacher**

Appendix 3

Example of Surveys used

Safer Routes to School: Pupil Travel Survey

1. **Male or Female** Boy Girl

2. **Class and Year** [.....]

3. **Home Postcode** [.....]

4. **How do you usually travel to school?**
Walk (all the way) Cycle
Car Car (Park and walk 300 metres or more)

School bus Public Service bus
Taxi Other

5. **How do you usually travel from school?**
Walk (all the way) Cycle
Car Car (Park and walk 300 metres or more)

School bus Public Service bus
Taxi Other

6. **How far is it from home to school?**
Less than 500 metres Less than 1km
Less than 2km Less than 3km
Less than 5km, More than 5km

7. If you could choose, how would you prefer to travel to school?

Walk (all the way)

Cycle

Car

Car (Park and walk 300 metres or more)

School bus

Public Service bus

Taxi

Other

8. Do you own a bicycle? Yes No

9. Do your parents/carers own a car?

Please tick one box No Yes, 1 car Yes, 2 or more cars

10. What, if anything, would encourage you to walk to/from school?

(you can tick more than one box)

Wider pavements on the way to school

Pedestrian safety training

When I'm older

Reduced motor traffic speed on way to school

Walking Bus (walking with other children supervised by adults)

Safer crossing places

Parents/carers interest in walking

Other (please state).....

11. What, if anything, would encourage you to cycle to/from school?

(you can tick more than one box)

Cycle paths on the way to school

Cycle training

When I'm older

Lockers to leave bags and clothes in

Reduced motor traffic speed on way to school

Safe place to lock my bicycle

Safer crossing places

Other (please state).....

Staff Travel Survey

The school is developing a School Travel Plan. This is required for the new site before it can be opened. We need to show the Council that we have a plan to address the impacts of our travel behaviour. A Travel Plan can help us to do this through identifying ways to reduce the impacts we have on the local community around the school. Reducing staff car use is likely to be the most effective way we can achieve this and not overspill from the car park. Although for some distance will be an insurmountable barrier for others there will be new opportunities for positive travel behaviour change.

- 1 Name _____
- 2 Street and area where you live _____
- 3 Postcode _____
- 4 Job Title _____
- 5 When the new school site is opened how far will you travel to school?

- Less than 1 mile
- 1-2 miles
- 2-5 miles
- 5-10 miles
- Over 10 miles

- 6 How do you usually travel to and from school now?

	To School	From School
Walk		
Cycle		
Bus		
Car (drive)		
Car (share as driver or passenger)		
Motorbike		
Train		

- 7 Do you own a bicycle? Yes No

- 8 How many cars are there at home?
1 2 3 or more

- 9 When the school is relocated to its new site in 2007 there will be an opportunity for staff to consider alternative modes of travel to the car for the journey to work. What mode(s) of transport, if any, would you be willing to try, even if for just one or two days per week? (tick as many as apply)

- | | |
|----------------------------------|---------------------------------------|
| Walking <input type="checkbox"/> | Taxi <input type="checkbox"/> |
| Cycling <input type="checkbox"/> | Car share <input type="checkbox"/> |
| Bus <input type="checkbox"/> | Motorbike <input type="checkbox"/> |
| Train <input type="checkbox"/> | None of them <input type="checkbox"/> |

- 10 Would you like any information about:

- bus services to the new school site
- cycle routes in Bath
- train services to Bath
- car share

Thank you for completing this questionnaire.

Appendix 5

Cycling Project at Three Ways School

Cycling equipment owned by the school:

- 8 mountain bikes ranging in size from small adult to large adult
- 12 adjustable bike helmets
- 1 bike trailer that can carry up to 12 bikes behind the school minibus
- A small amount of bike maintenance equipment
- Suitable bike storage

Purpose of cycling at Three Ways School:

- To teach basic cycling skills and techniques to pupils
- To specifically teach safe cycling practice to pupils
- To be available for safety advice to parents
- To improve the fitness of pupils
- To give practical support and improve choices for recreational activities
- To give practical support and improve choices for cycling as a means of transport
- To teach bike maintenance and give advice about children's own bikes
- To offer a popular activity, thus helping pupils engage more positively with school

The recent Cycling Grant for a Tandem and Trikes

- Year 11 pupils were unhappy that one of their friends, who could not cycle on Two wheels, was missing out on cycling activities
- They decided to apply for a grant, with adult support, for a Tandem, two trikes and a small two-wheel bike.
- The Tandem would allow non-cyclists to join in all cycle track and road based cycling activities
- The trikes would allow non-cyclists to join in school based cycling activities
- The small bike would allow any pupils smaller than average and too small for the 8 bikes already owned, to join in school based cycling activities
- The pupils applying for the grant had to present a case for their application to an interview panel
- They passed the interview and were awarded a grant of £3,753
- The grant cheque was presented at the Guildhall in January 2007
- The bikes have been ordered from a local bike shop and should arrive in the summer term

Volunteer

- The school has regular support from a volunteer who accompanies staff when cycling with pupils, rides at the front of the tandem and regularly maintains the bikes

Photographs for Promotional Purposes

- Photographs of pupils are available on bikes and on a tandem identical to the one on order

Action Plan

Objective/Target	Action Needed	Accountable	TimeTable	Resources required
<p>1. Improving the road Safety on the new site</p> <p>Assess the safety issues relating to the new site</p> <ul style="list-style-type: none"> • School transport • Staff & visitors cars • Pedestrians 	<ul style="list-style-type: none"> • Assess the traffic using the site • Agree action for development of safety on the site • Agree timescale for action 	<ul style="list-style-type: none"> • Senior managers- B. Wilkinson M. Whitham • BANES – Health & Safety Adviser 	<p>Terms 1 & 2 September 2007</p>	<p>Information diary produced</p>
<p>2. Improving road safety skills</p> <ul style="list-style-type: none"> • Pedestrian training skills as part of the life skills programme 	<ul style="list-style-type: none"> • Opportunities to practice skills <ul style="list-style-type: none"> - on the campus/site - in the local environment 	<p>Class Teachers</p>	<p>Programmed throughout the year as part of the curriculum</p>	<ul style="list-style-type: none"> • Yellow Jackets • Video camera to film pupils practising skills
<p>Cycle training & cycle riding opportunities</p>	<ul style="list-style-type: none"> • Cycle training opportunities for pupils from Year 7 • Cycle helmets – Scheme to help pupils purchase • Cycle maintenance club • Cycle opportunities as part of KS4 curriculum • Pupil Lockers – to store cycle helmets clothes • Secure place to keep cycles 	<p>Head of KS3 & KS4</p>	<p>Terms 5 & 6 2007</p>	<p>School bicycles & helmets</p> <p>Purchase lockers</p> <p>Tools for maintenance club</p>

Objective/Target	Action Needed	Accountable	Time Table	Resources required
<p>4. Curriculum To develop travel skills through life skills programmes & accreditation courses</p>	<ul style="list-style-type: none"> • Elements of safe travel incorporated into the curriculum coverage • Pupils provided with real life experience of learning to use public transport • Importance of environmental issues as part of the curriculum • Keeping healthy – alternatives to travelling by car e.g.- walking / cycling 	<p>Head of Curriculum & Class teachers</p>	<p>From September 2007 Throughout the year as part of the curriculum</p>	<p>Funding related to Curriculum areas</p>
<p>5. Wheelchair training for pupils</p>	<ul style="list-style-type: none"> • Training in the use of using an electric wheelchair. • Using wheelchairs in the environment e.g. negotiating obstacles • Wheelchair pushing training for older pupils to push peers 	<p>Curriculum access team Physiotherapist Occupational therapists</p>	<p>To start in September 2007 When on the new site Ongoing programme</p>	<p>Programme for wheelchair training Certificates for completing the wheelchair pushing training.</p>

Objective/Target	Action Needed	Accountable	TimeTable	Resources required
<p>6. Raising awareness</p> <ul style="list-style-type: none"> ● Issue of parking around the school site ● Monitoring of school transport ● Pupil display & work related to vehicles on our school site & the safety involved ● To highlight parking & site safety 	<ul style="list-style-type: none"> - Review the Health & Safety Policy relating to parking on the new site. - Ensure the safety of pupils during the dropping off & collecting – transport - Raising pupil awareness through the curriculum activities and a competition - Use of parent newsletter & staff bulletin to reinforce the message about the safety of the site & parking arrangements - Produce a traffic policy for parents/carers/staff & visitors. - New parents to receive the traffic policy 	<p>Headteacher & Governors</p> <p>Senior Managers- B. Wilkinson M. Whitham</p> <p>Class Teachers</p> <p>Art subject leader – responsible for display</p> <p>Headteacher</p> <p>Senior Managers – Assistant H.T. Jo Whyte</p> <p>Senior Manager responsible for Induction – Jo Whyte</p>	<p>Term 1 & 2 2007</p> <p>Term 1 & 2 2007</p> <p>Term 3 2008</p> <p>Term 2 2008</p> <p>Term 3 & 4 2008</p> <p>Term 3 & 4 2008</p>	<p>Record of issues</p> <p>Review assessment</p> <p>Prize for competition</p> <p>Resources for display</p> <p>Production of newsletter</p> <p>Draft policy written & consulted on Ratified by Governors</p>

Objective/Target	Action Needed	Accountable	TimeTable	Resources required
<p>7. The distribution of the Travel Plan</p> <p>To ensure copies are available for parents, contractors, visitors & on the school website</p>	<p>Copies to – 2 local schools – (St. Martins Garden Primary & The Link Centre) Executive – St. Martins Hospital Local Police Community Officer</p>	<p>Admin to distribute</p>	<p>September 2007</p>	<p>Copies of Travel Plan produced</p>

Three Ways School

Travel Plan

Consultation 12th – 16th March 2007

The following comments were received during the consultation period.

- Any shared pupil transport between Three Ways School, the Link School and St. Martin's Garden Primary School will require careful consideration.
- Need to encourage parents/carers to use the Park & Ride during special occasions such as the Christmas production.
- Governors will also need to consider their routes & options.

These comments will be included in our Travel Plan